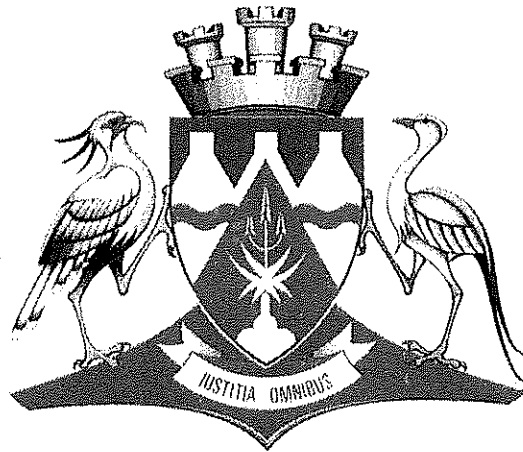


PIXLEY ka SEME DISTRICT MUNICIPALITY



CELLPHONE ALLOWANCE POLICY

TABLE OF CONTENTS

PAGE

1.	Introduction	3
2.	Objectivity	3
3.	Qualifying Officials	3
3.1	Executive Mayor	3
3.2	Speaker	3
3.3	Full-time Councillors	3
3.4	Municipal Manager	3
3.5	Head of Departments	3
3.6	Other employees	3
3.7	Increase of allowance	3

NTK

1. INTRODUCTION

The Municipality recognizes the value of cellular telephones as a communication tool that can improve employee productivity and provide an emergency communication method, and accordingly will provide selected employees with a cellular telephone allowance.

2. OBJECTIVE

The objective of this policy is to regulate the payment of cellular telephone allowances to councilors and qualifying officials of the municipality

3. QUALIFYING OFFICIALS

All qualifying officials must acquire their own handsets. The cellular telephone allowance will be paid as follows :

- 3.1 Executive Mayor- R1000.00 allowance per month.
- 3.2 Speaker – R900.00 allowance per month.
- 3.3 Full-time Councillors – R800.00 allowance per month
- 3.4 Municipal Manager – R700.00 allowance per month
- 3.5 Heads of the department (HOD's) – R500 allowance per month.
- 3.6 HOD's will determine which of their subordinates are eligible to receive a cellular telephone allowance which will not exceed R250.00 per month.
- 3.7 **Status Quo** to remain for employees receiving an allowance of more than R250.00 per month.
- 3.8 **Increase of allowance: The allowance is subject to change based on review of policy.**



EXECUTIVE MAYOR

DATE APPROVED :

27 MAY 2014

RESOLUTION :

R 2014 – 05 – 27 (9.4)

DATE REVIEWED :

30 MAY 2017

RESOLUTION :

R 2017 – 05 – 30 (9.11.1)