

**PIXLEY KA SEME  
DISTRICT MUNICIPALITY**

**VACANCIES**

Pixley ka Seme District Municipality, an equal opportunity, affirmative action employer headquartered in De Aar, subscribes to the principles of employment equity and actively promotes representation in terms of race, gender and disability. Applications are currently invited for the following career opportunity:

**TOURISM OFFICER**

**Requirements**

- National Diploma in Tourism or Equivalent
- 3-4 year experience in a tourism or related field .
- Valid Driver's License
- Good Interpersonal , Communication, public relations and marketing skills
- Good working knowledge of MS Word, MS Excel, MS Power point and outlook

**Key Responsibilities**

- Co-ordinates the execution of critical key performance areas of the functionality and provides input into specific Tourism initiatives to ensure the functionality is capable of supporting Council's Tourism objectives through recognition of immediate priorities and longer-term interventions.
- Co-ordinates applications and processes associated with the promotion and positioning of the Region as a preferred Tourist destination to ensure through the collection and circulation of information and provision of support, tourism objectives and goals as a socio-economic enabler are accomplished.
- Co-ordinates specific project requirements with respect to tourism projects/events to ensure Tourism projects and events are professionally coordinated to enable positive contributions to, and accomplishment of, desired outcomes, objectives and goals.
- Attends to the administrative recording, reporting and recordkeeping requirements/procedures to ensure laid down administrative procedures and reporting requirements are complied with and accurate information disseminated to support specific decisions/actions.

**BASIC SALARY: (T11) R 26 748 – R 34 773 per month + fringe benefits**

**ENQUIRIES:** Mr SB Ntamehlo, Manager : Human Resources and Development , Telephone number 053-631 0891

**Letters of application, accompanied by a full CV and certified copies of qualifications, certificates, ID and valid driver's licence must be forwarded to the Municipal Manager, Pixley ka Seme District Municipality, Private Bag X1012, DE AAR 7000**

Fraudulent qualifications or documentation, including driver's licences, will immediately disqualify any applicant.

Applicants in possession of foreign qualifications must submit proof of verification of such qualifications verified by the South African Qualifications Authority.

All qualifications and candidates will be subjected to vetting

Pixley ka Seme District Municipality has a firm commitment to the advancement of the previously disadvantaged, including women and the disabled.

Canvassing will immediately disqualify candidates from appointment.

If no notification regarding this advertisement has been received within two months of the closing date, please assume that the application was unsuccessful.

Correspondence will be limited to short listed candidates.

The Municipality reserves the right not to make any appointment.

**NB: In terms of our Employment Equity Plan disabled people are encourage to apply for the positions.**

**Note: No faxed or e-mail applications will be considered.**

**Closing date: 04 March 2023**



Isak Visser  
Municipal Manager  
Pixley ka Seme  
District Municipality  
Private bag X1012  
De Aar, 7000