



RENOSTERBERG LOCAL MUNICIPALITY

VACANCY: INTERN (INFORMATION TECHNOLOGY – 1 POSITION)

RENOSTERBERG LOCAL MUNICIPALITY (NC 075)

The Renosterberg Local Municipality (NC 075) is an equal opportunity, affirmative action employer and also encourages applications from disabled persons. Females are specifically encouraged to apply. Preference will be given to residents of the Northern Cape Province.

DEPARTMENT: FINANCE

IT Requirements:

- Grade 12 (NQF level 4) Diploma/ NQF Level 6 Qualification
- Computer literacy Word excel, Portal and computer software programing
- Have minimum 2 years' experience

Duties

- Diagnoses specific software related problems interacting with vendors /consulting on corrective measures applicability of suggest solution.
- Installing/ configuring set-up commands testing and solving of logs and conducting analysis and evaluation on the functionality of application software
- Maintaining data dictionaries /directories and controlling the distribution are retention of data on various storage devices.

- Performing upgrades and repairs to components /per
- Receiving and prioritizing end user support calls calls/requesting.
- Trouble shooting less complex problems with remote and local users on line /telephonically and/ or visiting user sites to analyse ,diagnose and resolve application and operating system related problems.
- Providing guidance to new users with start-up /log on procedure and /or sequence, tools and capabilities of associated packages.
- Maintain records of license permitting the use specific software.

REMUNERATION: TOTAL COST OF EMPLOYMENT OF R10 000 PER MONTH

Applicants should note that if they are not notified of the outcome of their applications within 90 days of the closing date for submission of applications, they may conclude that their applications were not successful.

The municipality reserves the right not to make any appointment following the placement of this advertisement.

Applications containing a letter of application, curriculum vitae and certified copies of all qualifications as well as identification document marked "Intern (Information Technology)" shall be sent to **jacquemolyn@gmail.com**.

Any enquiries relating to this advertisement may be directed to the Jacqueline Olyn on (053) 050 5584/61 during office hours commencing from 07H30 – 16H00, with a lunch interval between 13H00 – 14H00, Monday to Friday.

Selection will be made in terms of the Recruitment, Selection and Appointment Policy of Renosterberg Local Municipality.

CLOSING DATE: 21 AUGUST 2024 AT 16H00

Thulaganyo Barnett

ACTING MUNICIPAL MANAGER